



Bushfire Affected Sites – Mitigation Checklist

Project Name :

Address :

Inspected by:

Date:

Emergency Services

Yes

No

NA

Has the local Fire Brigade been contacted to ensure the area is safe to inspect

Obtain verification that emergency services have approved access to the area

Have the Police been contacted to ensure there are no access restrictions

Gas, Electricity and Water

Yes

No

NA

Is the gas supply isolated at point of source and safe (obtain verification)

Are electrical mains isolated at point of source and safe (obtain verification)

Is the water supply isolated at point of source and safe (obtain verification)

Check with Dial-Before-You-Dig (phone 1100) before commencement of work

Insurance

Yes

No

NA

Has the insurer been contacted to ascertain if work can commence

Are there any restrictions to the type of work which can be carried out

Obtain verification that the insurer has approved the commencement of work

Site Safety

Yes

No

NA

Has a risk assessment been carried out to manage the risks associated with the working environment and scope of works

Has a hygienist action plan been put in place to manage any hazardous substances on the site (asbestos, chemicals, phosphates, fertilisers, insecticides, pesticides etc.)

Is an engineer required to assess the structural integrity of affected site

Has a hazardous material (hazmat) report been developed and understood

If asbestos has been identified, the safe removal of it legally has to be followed in accordance with the current Code of Practice. This includes notifying SafeWork NSW on 13 10 50

Does air monitoring need to be implemented

If the project value exceeds \$250,000, it is a WHS legal requirement to have a safe system of work in place, ie Safety Management System

Perimeter Fencing

Yes

No

NA

Perimeter fencing adequately erected around boundary of site

Signage

Yes

No

NA

Principal contractors name displayed (builders name)

Contact person's name clearly visible and legible



Signage	Yes	No	NA
Contact phone number (contactable 24/7)			
Business name and licence number displayed, if applicable			
Is the information legible, so emergency services, regulators or neighbours can contact you			
Erect signage to state construction site, authorised access only			

Personal Safety	Yes	No	NA
Provide appropriate personal protective equipment (PPE) such as face masks (minimum type P2), to workers with instructions on its correct fitting and use			
Workers to have an effective means of communication if working alone, remotely or in an isolated place e.g. mobile phone or 2 way radio(s)			
Monitor outdoor air quality levels via Air Quality Alerts NSW			
Access health information on bushfire smoke via NSW Health			
Advise workers that if they have concerns about their health, they should seek medical advice from their doctor			

Emergency Evacuation	Yes	No	NA
Be aware of any bushfires near the proposed work area(s) and advise workers accordingly, including to follow instructions and advice from emergency services and evacuate the area if needed			
Identify a location specific evacuation plan is in place for the site			
Display the emergency evacuation plan in a prominent position at eye level and printed in a legible format			
Be aware of how many people are involved in the work, while under your control			

Environmental	Yes	No	NA
Are there any waterways or bodies of water that could be affected by contaminated air borne materials like ash or embers			

Advice for Workers

As a worker, you have obligations under WHS legislation. You should raise your concerns about bushfire smoke with your Employer or WHS Representative as soon as possible.

Relevant Publications

- [Property Hazards following a Bushfire: Fact Sheet](#)
- [Code of Practice: Managing the Work Environment and Facilities](#)
- [Code of Practice: How to Safely Remove Asbestos](#)

Should Members have any further enquiries regarding this matter, please do not hesitate to contact the Association's Safety Department 02 8586 3555.

This document is practical advice to be used as guidance material and is NOT legal advice. This list is NOT exhaustive. Legal advice should be sought prior to undertaking the risk that is involved with managing a "Construction Site".